

**Friends of Carrollwood Cultural Center
Board Meeting
August 21, 2019
Carrollwood Cultural Center**

Board Members Present: Bill DeMare, *President*, Alan Preston, *Treasurer*, Neil Smith, *Vice President*, Susan Baxter Gibson, Craig Nowicke

Board Members Absent: Evelyn Bless, *Secretary*, Sophia Denicolo

Staff Members Present: none

Guests: none

Call to order, quorum present, at 4:03p.m. Bill DeMare, *President*.

Public comment: none

1. Adoption of Agenda:

Motion: Susan Baxter Gibson

Second: Neil Smith

Motion passed: 4-0

2. Consent Agenda approval:

Board Minutes: July
Committee minutes:
July Proposed Governance Committee

Motion: Susan Baxter Gibson

Second: Neil Smith

Motion passed: 4-0

- 3. Executive Director's Report:** Paul Berg gave updates and said that he is now the treasurer of the Arts Council. The studio is 99 % complete. Detail work is yet to be finished. Landscaping will be installed in Sept. by some Eagle Scouts. The deadline for the ticketing system is Nov. 2. Reserve seating will start in January. Bill DeMare requested a strategic plan to be presented to the board; Paul said he would bring information to the board. Paul showed the board some performances from this year's campers.

Alan Preston arrived at 4:07

- 4. Finance Update:** Alan Preston said that the center is moving ahead to break even by the end of the year, Oct. 1, 2019. There have been some unbudgeted items taken care of this year. Another game night is scheduled.
- 5. Governance Committee:** Bill DeMare said that there was nothing to report because the committee hasn't met. The next meeting will be in October.

6. **HOA Committee:** Susan Baxter Gibson reported that the HOA committee is stalled. However, on Sept. 28 a barbecue planned. Oct. 4 is a game night; Oct.29 is “trunk or treat” night for Halloween.On Oct. 11 a lecture is scheduled. Octoberfest is Oct. 5. Nov.10 is a Veterans day celebration. Nov. 11 is a movie, “Flags of our Fathers”.
7. **New Business:**Bill DeMare announced that he is meeting with Paul and Erin about how the park and the center can work together to promote events. Oct. 19 will be an event with a dog costume party, and music after that. The center staff will also consider an Arts in the park type of show. The Cultural Center and the parks department want to work closely together to promote events.
8. **Unfinished Business:** Bill DeMare said that Oct. 7 was a date set for the board to discuss the job descriptions of the people at the center. He wants to wait until the board receive the development report that Paul is working on. Bill DeMare suggested that Paul identify in his budget the things that need to be done. Then the board could review the budget and make decisions on whether to pay for somethingextra.Susan Baxter Gibson asked about the sign in the front of the center and Paul said that the county is working on it.
9. **Round Robin:** The board discussed problems with the volunteer program. Some board members suggested that the chorus members should have to try out to be in the group since it is getting so large. Susan Baxter Gibson mentioned the positive response people have had to “Singing in the Rain”.
10. **Adjournment:**5:13

Submitted by:

Linda Delapenha

Recording Secretary