

**Friends of Carrollwood Cultural Center
Board Meeting
February 20, 2019
Carrollwood Cultural Center**

Board Members Present: Bill DeMare, *President*, Nancy Stearns, Alan Preston, *Treasurer*, Neil Smith, Susan Baxter Gibson, *Vice President*, Craig Nowicke, Sophia Denicolo

Board Members Absent: Evelyn Bless

Staff Members Present: Paul Berg, Executive Director

Guests: none

Call to order, quorum present, at 4:30p.m. Bill DeMare, *President*.

Public comment: none

1. Adoption of Agenda:

Motion: Nancy Stearns

Second: Neil Smith

Motion passed:7-0

2. Consent Agenda approval

Board Minutes –January
Committee minutes: January Governance Committee

Motion Nancy Stearns

Second: Alan Preston

Motion passed: 7-0

3. Introduction of staff: Paul Berg introduced Jim Wood who will be working nights and weekends at the center.

4. Introduction of new board member: Bill DeMare introduced Sophia Denicolo as a new board member.

5. Executive Directors Report: Paul Berg reported that information on summer camp is out and registrations are already coming in from those who had registered in previous years. Paul reported on the chocolate festival;10,000 people attended.

6. Finance Update: Alan Preston reported that we are \$ 26,000ahead of budget this month.

Motion: Alan Preston moved that the board increase the ED spending limit to \$5000 from \$3400.

Second: Nancy Stearns

Motion: passed 7-0

Alan Preston requested that board members read the auditors notes, and the finance committee should review suggestions for improvement. The board should be up to date with the financials and 990 form

7. **Annual Meeting:** Bill DeMare and Paul Berg reviewed the agenda for the annual meeting. Committees were discussed. Some committees need to be archived because they are not active. Records for committee meetings need to be kept. Nancy Stearns inquired about who should be heading the governance committee? Bill DeMare asked Nancy to continue to chair the committee.
8. **New business:** Paul reported on the new ticketing system. The center is unique in its needs for a robust program. He distributed a paper with a comparison of the new with the old system. This is a non-budgeted item because it was not included in this year's budget. Full implementation would be at the end of this fiscal year. This new system would allow the center to have reserve seating.

Motion to approve the purchase of Choice Entertainment Systems: Alan Preston

Second: Nancy Stearns

Motion passed 7-0

9. **Unfinished Business:** Bill DeMare passed around a rendition of additions to the park.
10. **Round Robin:**
11. **Adjournment:5:36**

Submitted by:

Linda Delapenha, Recording Secretary