

12-06-2018 Proposed Governance Committee minutes

Present: Nancy Stearns, Chris Hugues, Nancy Manning, Evelyn Bless, Neil Smith. Also present: Paul Berg.

Absent: Jan McCarthy

Chair: Nancy Stearns, minutes: Evelyn. Called to order 1:10 pm.

Approval of November minutes: motion: Evelyn. 2nd: Nancy M. Approved unanimously.

ED Review procedure and form.

- Board approved in November meeting.
 - **ACTIONS:** To implement ED review according to new schedule:
 - Paul: Send Evelyn a copy of goals/actions for 2017-18.
 - Nancy M: update the procedure and form with approved date; send form to Evelyn.
 - Evelyn: As Board secretary, send goals and form to all Board members ASAP. Due back to President on December 19.

New Board Member Selection procedure.

- Board approved in November meeting.
- **ACTION:** Nancy M. will update with approved date.
- **Agenda item for Governance next month:** Orientation for new Board members.
- Sophia Denicolo: on hold at present.

Advisory Council and Board.

- Draft recruitment statement was revised to the following:

The Carrollwood Cultural Center is seeking members for our Board of Directors and new Advisory Council. Our mission is to create culture through community and create community through culture. We seek to transform the quality of life in our region by engaging people with culture and the arts at a community level.

If you care about the arts and want to make a positive difference for yourself, your neighbors and the communities of Tampa Bay, we'd like to hear from you. Our Board meets monthly in support of Center activities. The Advisory Council helps us find ways to better serve our communities. We also have many opportunities for volunteers to assist at the Center.

For more information or if you have questions, contact Paul Berg at pberg@carrollwoodcenter.org or (813) 922-8167 ext. 202.

- Where should this be published? We should also share with Board in order to remind them to think about possible members.
 - **ACTION:** Paul: take care of placement with Arts Council, County website and eblast.
 - Other? **Agenda item for next Governance meeting.**
- We need clarity from Board on Advisory Council before moving forward on candidates, process. **ACTION: Agenda item for next Board meeting.** What does Board see the Advisory Council doing, and level at which members will operate? We suggest having each Board member write up their view. We also need more research into how Advisory Councils work with nonprofits.

Old business.

- **Board self-evaluation.** Shared with Board.
- **Board Composition Matrix.**No action last month.
 - **ACTION:** Evelyn will request missing forms from Alan, Susan; consolidate.
 - Agenda item for next month.

New business.

- Who is up for re-election to Board in January?
 - **ACTION:** Evelyn will look at spreadsheet.
- **Committee Review Form.** Motion to send review form to all formal committee heads: Nancy M. Second: Neil. Passed unanimously.
 - **ACTION:** Evelyn will send form to Nancy S, Alan, Evelyn, Neil, Susan and Craig. Include note that we are aware that not all committees are functioning at present. Request return by January Board meeting.

Adjourned 2:35 pm. Next meeting Jan. 3, 1 pm.