



PRESENTS

Black and White back to the basics show

Black & White

Back to the basics show

**CARROLLWOOD CULTURAL CENTER
DECEMBER 2018**

**Application Deadline: Saturday, November 17, 2018
Drop off work: Monday, November 26, 2018 2pm – 6pm**

Opening Reception: Friday, December 7, 2018 5:00 – 8:00 pm

Pick up work: Wednesday, January 2, 2018 10am – 1pm

**Questions? E-mail Michele Stone, Art Curator, curator@carrollwoodcenter.org
Or call (813) 230-3010 for more information.**



PLEASE READ CAREFULLY!

1. Show dates for Artists

Application deadline Saturday, November 17, 2018

Delivery of Artwork Monday, November 26, 2018 2:00 to 6:00 pm

Reception Friday, December 7, 2018 5:00 – 8:00 pm

Pick Up Wednesday, January 2, 2019, 10:00 – 1:00pm. Work not picked up by 6:00 pm will be placed in the lobby.

1. **ELIGIBILITY:** The Black & White (Back to the Basics) show is an art exhibition open to all mediums, including photography and sculpture. The color palette is limited to tones of black, grays and white, while the subject matter is open. **Please note this is a family facility so no blatant violence, guns or nudity. Your art work must be original.** This exhibition is open to all living artists within the State of Florida who are 18 years old and older.
2. **SIZE REQUIREMENTS:** Large works, up to 50 inches in any direction are ideal. We have limited pedestals for 3 dimensional works. Very heavy pieces may require special handling. Small works are fine as long as they are framed properly. See attached framing guidelines. If you have specific questions or need to display unusual pieces, please email questions to curator@carrollwoodcenter.org.
3. **PRICING:** Up to 5 pieces per artist may be submitted at \$15.00 each. Make checks payable to Carrollwood Cultural Center. There are a limited number of entries, so please send in your application early!
4. Every piece of art work entered in the show is required to have the artist's name, title, medium and contact information, affixed to the back or bottom. Please attend to this **BEFORE** you deliver your work! If art work is delivered without proper name/title, etc. *the art work will not be hung until it is labeled.*
5. Carrollwood Cultural Center is not liable for artwork submitted for exhibition. All artists will be required to sign an indemnity form before the work is hung. The Indemnity form is attached to this document and may be filled in and mailed with your entry, scanned and e-mailed, or brought with you when you deliver your work. Extra copies will be available on delivery.
6. Art works not picked up on the final date will be auctioned off or donated to charity. We cannot store artworks safely. Please make arrangements to have your work picked up if you can't do it yourself. Please do not drop off or pick up your work early.
7. Art works are to hang until the end of the show, unless arrangements are made with the Curator for replacement. Do not remove any artworks before the date and time for pickup. Call the Art Curator if you need assistance with this.
8. Sales of any artworks are handled directly between the artist and buyer. The artist is asked to make a donation to Carrollwood Cultural Center when a sale is made. You may submit work that is NFS (not for sale) or POR (price on request), just note this on your application where you would put the price.
9. We assume that you know that we are a public venue and have to follow the guidelines of most public places; no nudes, controversial work that could be considered offensive, political or represent overt violent. Remember our venue is filled with children all the time!
10. Send your application and indemnity agreement by mail and/or e-mail to **Michele Stone, Carrollwood Cultural Center, 4537 Lowell Road, Tampa, Florida 33618**, or by e-mail to curator@carrollwoodcenter.org. Remember to get your entries in early!
11. Please read the "Hanging Requirements" very carefully. You **MUST** provide hanging hardware on the back of your frame. **Do not put your work in plastic frames, easel back frames, or frames that are not meant to be hung...and do not be surprised when we reject your work because of this!**

APPLICATION Black & White (Back to the basics) show 2018

Artist Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____ email _____

PLEASE EITHER TYPE OR PRINT YOUR INFORMATION LEGIBLY!

Entry 1

Title _____

Medium _____ Price _____ Framed Size _____

Entry 2

Title _____

Medium _____ Price _____ Framed Size _____

Entry 3

Title _____

Medium _____ Price _____ Framed Size _____

Entry 4

Title _____

Medium _____ Price _____ Framed Size _____

Entry 5

Title _____

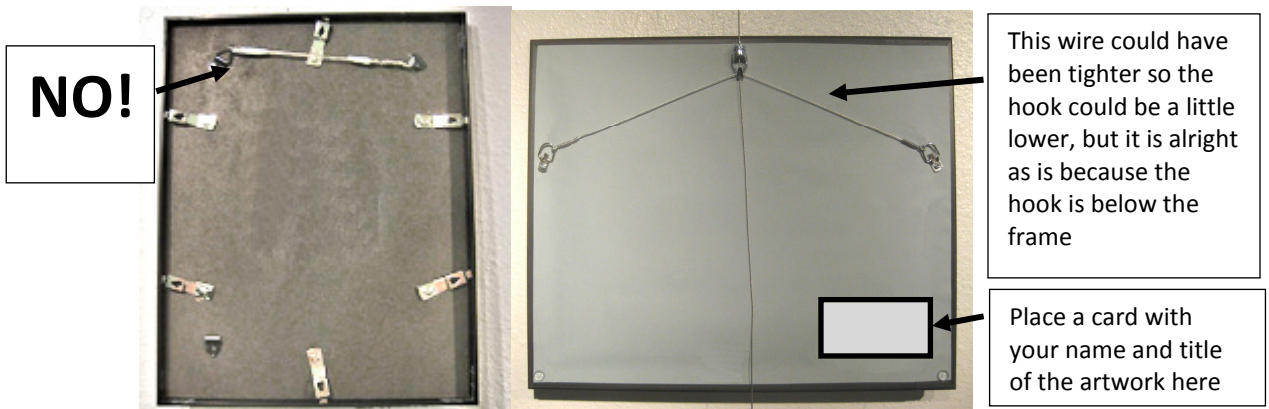
Medium _____ Price _____ Framed Size _____

Fill out this form, scan it, and send it by e-mail to curator@carrollwoodcenter.org
or send by Postal Mail to Michele Stone, Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL 33618



HANGING GUIDELINES

1. Your work will hang from stainless steel cables fitted with an adjustable hook that attaches to your artwork's wire.
2. **THIS IS REALLY IMPORTANT!** We cannot use saw tooth hangers, easel back frames, plastic sleeve frames, or frames that are not fitted with hardware for a hanging wire. If you are confused ask a framer or store that sells frames. Of course you all know this! We **MUST** have a wire on the back of your entries and this wire **MUST** be attached to the frame at about 3 inches below the top of the frame, otherwise the stainless hook will show above the top of the frame. Frames from craft stores are fine, but you must fit them with screw eyes and a wire, and measure down from the top of the frame about 3 inches. We will REJECT your work if we can't hang it! You can salvage your work at the last minute by providing a proper hanging wire, but please do not expect us to do it for you. People will be checking your artwork on delivery day for the wire, and if it is not there you will be asked to go get one and mount it properly. If you cannot get your work back to us on the delivery day, ***you will not be in the show***. Please attend to these details work before you arrive at Carrollwood Cultural Center on delivery day.
3. PLEASE check your mattes and glazing and insure that they are clean. Our lighting system shows up dirty fingerprints, scratches on plastic and grime on mattes that you may normally overlook! Check frames for dings, scratches and nicks....cover them appropriately.
4. Gallery wrapped canvases must be finished on the sides with paint or tape. You must cover stapled canvases with tape.
5. YOU **MUST** attach a card to the back of your work that states your NAME, TITLE of your artwork, MEDIUM and CONTACT INFORMATION. Preferably on the lower left or right side of your work. We will be checking for this and if you do not have it on delivery day you will be asked to make one before you can enter your work. Please write or type this on white paper so we can read it. Thanks in advance....



(LEFT ABOVE) This Frame is not going to work! The wire is so close to the top of the frame the hook will show above the top of the frame. Also, those flimsy triangle fasteners often pull out and your artwork ends up on the floor which makes our Curator very unhappy. **(RIGHT ABOVE)** This is a perfect frame for hanging in our Galleries. Note that the wire is situated in such a way that the hook is below the top edge of the frame. The back is neat and the hardware is appropriate for use with wires.



INDEMNITY AGREEMENT

This Indemnity Agreement (the Agreement) is made and effective this _____ of _____, _____ year
 day month year

BETWEEN: (Indemnitors)	Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL 33618 and/or Hillsborough County, and/or Exhibiting Group, organization or club
AND The Exhibiting Artist: (Indemnitee)	Your Name _____ Your Address _____ City _____ State _____ Zip _____ Phone _____ email _____

1. LIABILITY, LOSS OR DAMAGE

Indemnitor undertakes to indemnify Carrollwood Cultural Center, and Hillsborough County, from any and all liability, loss, or damage Indemnitee may suffer as a result of claims, demands, costs, or judgments against Indemnitor arising from any and all liability for damages occasioned by or to said artwork, or by any copyright violations that may exist.

2. DURATION

Indemnity under this agreement shall commence TODAY and shall continue in full force until artwork is picked up by the artist.

3. Indemnitor understands that Carrollwood Cultural Center may use photographs of them and/or their work in our press releases and other marketing venues without special permissions, but artist will retain all rights to their work.

4. ARTWORK THAT IS NOT PICKED UP

Indemnitor agrees that work not picked up by the artist within two months after a show officially ends, becomes the property of Carrollwood Cultural Center, who may dispose of the artwork at their discretion.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed at Carrollwood Cultural Center on the date indicated above.

INDEMNITEE

INDEMITOR

Michele Stone

Art Curator, Carrollwood Cultural Center
