

## 7-5-2018 Governance Committee, Final minutes

Present: Nancy Manning, Jan McCarthy, Evelyn Bless, Neil Smith

Absent: Nancy Stearns, Chris Hugues, Bill DeMare

Also present: Paul Berg

Called to order 1:05pm

Chair: Paul Berg; minutes: Evelyn

**Approval of June minutes:** Motion to approve: Neil Smith; 2<sup>nd</sup>: Jan McCarthy. Change “10” years to “6”.  
Approved unanimously.

**Board officer positions:** We will have a vacancy in the President office until next January, when we elect officers again. VP Bill DeMare will assume the President’s duties until then. In addition, until then Nancy Stearns will stay on as chair of Governance.

**Change of Bylaws for Board approval.** We reviewed and approved clarifications to wording in the first three pages. The Bylaws will be submitted to the Board (with changes in red); if approved, they will be refiled with the County in July. Motion to send to Board for approval: Evelyn. 2<sup>nd</sup>: Nancy Manning.

**ACTIONS:**

Nancy Manning will send document to Paul.

Paul will send to Ken Tinkler for review and approval before the Board meeting.

### **New Board Member Selection procedure.**

- We reviewed clarifications in wording that conform to Bylaws and added diversity phrase.  
ACTION: Nancy Manning will send to Paul with current changes so he can share with the Board and post it online.
- Changes to the application package and procedure are also needed. Discussion points: Current application process is outdated and counterproductive. In initial stages, this is a PR effort on our part. Possible first step: person sends in a brief resume/bio and a written statement about why he or she wants to join the Board. Next step: ED or a Board member meets with the person, talks about responsibilities, Sunshine, etc. Third step: interview with committee. The reading materials can be given later, explained verbally or gone over with a Board member.
- **Next month agenda item:** Revise the New Board Member Selection procedure.

Adjourned: 2:45 pm. Next meeting: August 2, 2018