

# CARROLLWOOD CULTURAL CENTER - 2018 SUMMER YOUTH ARTS CAMP

## ONE FORM PER CAMPER

CAMPER NAME: \_\_\_\_\_ AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

**PARENTS/LEGAL GUARDIANS:**

FIRST \_\_\_\_\_ LAST \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_ ( FOR RECEIPT & LINK TO CAMPER FORMS)

ITEM	WEEK	DATES	THEME	AGE 4-5 MEM / NM	AGE 6-12 MEM /NM	8:00 EARLY DROP	4-5:30 LATE PICKUP
	WEEK 1	JUNE 4-8	SPACE TREKKERS	140 / 170	190 / 220		
	WEEK 2	JUNE 11-15	LEGENDS AND FAIRYTALES	140 / 170	190 / 220		
	WEEK 3	JUNE 18-22	A WIZARDS WORLD	140 / 170	190 / 220		
	WEEK 4	JUNE 25-29	WILD WEST ADVENTURES	140 / 170	190 / 220		
<b>HOLIDAY BREAK</b>	<b>JULY 2-6</b>	XXXXXXXXXXXXXX		XXXX	XXXX		
	WEEK 5	JULY 9-13	MYSTERY MAYHEM	140 / 170	190 / 220		
	WEEK 6	JULY 16-20	SUPERHEROES	140 / 170	190 / 220		
	WEEK 7	JULY 23-27	TIME TRAVELERS	140 / 170	190 / 220		
	WEEK 8	JULY 30-AUG 3	50's SOCK HOP	140 / 170	190 / 220		
	WEEK 9	AUG 6-10	ROCK STARS	140 / 170	190 / 220		
			SUBTOTAL			FREE	FREE
			DISCOUNT				
			<b>TOTAL TUITION</b>				

**REGISTRATION TERMS** Registration is on first come, first serve basis. Full payment is due at time of registration. You will receive a confirmation email from VENDINI TICKETING with LINKS to CAMP GUIDELINES & FAQs and CAMPER PERMISSION FORMS which must be completed and signed by parent/legal guardian to complete registration. Forms MUST be on file before the child may attend camp. Registrations later than Thursday prior to selected camp week will be assessed \$15 admin fee.

**DISCOUNTS:** 10% EARLY BIRD ends April 30 / 10% SIBLING DISCOUNT begins MAY 1. Discounts cannot be combined.

**REFUND POLICY** Withdrawal from camp must take place by the following deadlines for refund amounts as follows:

- On or before May 15 – tuition refund less \$25 withdrawal fee
- May 16 – May 31 - half tuition refund.
- June 1 – August 10 – no refunds issued.
- No refunds, credits or make-ups for camper absences.
- Online registration processing fees are non-refundable.

**OFFICE USE BELOW**

STAFF NAME \_\_\_\_\_ DATE \_\_\_\_\_ ORDER METHOD: \_\_\_ PHONE \_\_\_ IN PERSON

**PHONE ORDERS - INCLUDE CREDIT CARD INFO:**

VISA/ MASTERCARD/DISCOVER # \_\_\_\_\_ EXP \_\_\_\_\_ CODE \_\_\_\_\_

VENDINI # \_\_\_\_\_

**ADDS:**

WEEK # \_\_\_\_\_ AMT \_\_\_\_\_ VENDINI \_\_\_\_\_ STAFF \_\_\_\_\_ DATE \_\_\_\_\_ REC'D \_\_\_\_\_

WEEK # \_\_\_\_\_ AMT \_\_\_\_\_ VENDINI \_\_\_\_\_ STAFF \_\_\_\_\_ DATE \_\_\_\_\_ REC'D \_\_\_\_\_

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**CARROLLWOOD CULTURAL CENTER**

**2018 - CAMPER PERMISSION/MEDICAL /LIABILITY WAIVER (PG 1 OF 2)**

**ONE FORM PER CAMPER**

CAMPER NAME \_\_\_\_\_ AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

PARENT/GUARDIAN: \_\_\_\_\_ / \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**AUTHORIZED PICK-UP LIST / EMERGENCY CONTACT**

List persons approved to pick up camper and in event of an emergency.

Both parents, relatives, nanny or car pool driver must be listed if authorized for pick-up.

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

**PARTICIPATION / LIABILITY RELEASE**

I hereby waive, release, and discharge any and all claims for damages for personal injury, property damages or which may hereafter occur to me as a result of participation in Carrollwood Cultural Center summer camp events. This release is intended to discharge in advance Carrollwood Cultural Center, its officials, officers, employees, volunteers and agents from liability, even though that liability may arise out of perceived negligence on the part of persons mentioned above. It is understood that some recreational activities involve an element of risk or danger of accidents, and knowing those risks, I hereby assume those risks. It is further understood and agreed that this waiver, release and assumption of risk is to be binding on my heirs and assignees.

I give consent for (child name) \_\_\_\_\_ to participate in the above activities, and I execute the above liability release on their behalf.

- PARENT SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

**CONSENT FOR TREATMENT / MEDICAL**

I hereby give my consent to have the above applicant treated by emergency medical personnel, a physician, or surgeon, in case of sudden illness or injury while participating in the above activity. It is understood that Carrollwood Cultural Center will provide no medical insurance for such treatment, and that the cost thereof will be at my expense.

I have read and understood the foregoing registration liability release and parental consent form, and agree to all of its terms and conditions. The Carrollwood Cultural Center is not responsible for costs incurred for medical care.

Physician's Name \_\_\_\_\_ Hospital Affiliation \_\_\_\_\_

Address \_\_\_\_\_ Telephone Number \_\_\_\_\_

Medical Insurance Provider \_\_\_\_\_ Policy and/or Group # \_\_\_\_\_

Does camper need to take medication(s) during camp? CIRCLE ONE: No Yes

Allergies and Medications / Known Allergies: \_\_\_\_\_

Medication, please specify: \_\_\_\_\_

*Medications must be accompanied with clearly written directions and labeled with camper name.*

I authorize that prescribed medication be administered to my camper as needed by a representative(s) of the Carrollwood Cultural Center.

- PARENT SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

## **CARROLLWOOD CULTURAL CENTER – 2018 YOUTH ARTS CAMP POLICIES (PG 2 OF 2)**

### **INITIAL BELOW**

#### **Registration Terms & Conditions**

\_\_\_\_\_ I have read and understand the policies regarding transfers, refunds and cancellations and agree to them as stated in the 2016 Camp Brochure and on carrollwoodcenter.org website - 2016 Camp FAQs.

#### **Behavior /Conduct**

\_\_\_\_\_ I understand that if my child's behavior is disruptive, aggressive, or harmful towards other campers after 3 corrective warnings by faculty or staff, he/she will be dismissed from camp without refund.

#### **Disclosure**

\_\_\_\_\_ If my child has any special needs (language, learning disability, speech, hearing, food allergies, etc) I agree to contact the Education Director 813-922-8167 prior to first day of participation to inform.

#### **Lost or Stolen Items**

\_\_\_\_\_ Campers should leave valuables, electronics (mp3 players, digital cameras, cell phones, etc.) at home. The Carrollwood Cultural Center and its employees are not responsible for lost or stolen items.

#### **Backpack Search**

\_\_\_\_\_ For the safety of all campers, I agree that camp participant's belongings may be searched outside the participant's presence for medications, weapons or other restricted items and held in the office until turned over to legal guardian.

#### **Sunscreen**

\_\_\_\_\_ I give permission for sunscreen to be administered and/or applied to my camper as deemed necessary by the camp staff.

#### **Photographs**

\_\_\_\_\_ I understand that my child's photograph may be taken for use by the Carrollwood Cultural Center in program brochures, annual report, website, and other promotional materials and for release to local newspapers.

By signing below you acknowledge and agree to the above camp policies, terms and conditions and give permission for your child to attend and participate in all camp activities.

CAMPER NAME \_\_\_\_\_

PARENT / GUARDIAN PRINT \_\_\_\_\_

PARENT /GUARDIAN SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

### **CONFIRM CAMP REGISTRATION BY RETURNING FORMS TO:**

Beth LaBaren-Root, Education Director  
Carrollwood Cultural Center

SCAN AND SEND VIA EMAIL: [beth@carrollwoodcenter.org](mailto:beth@carrollwoodcenter.org)

OR

US MAIL TO: 4537 Lowell Road, Tampa FL 33618

OR

Drop off at Carrollwood Cultural Center, Front Office

# CARROLLWOOD CULTURAL CENTER

## 2018 Summer Camp Guidelines & FAQs

### **REGISTRATION TERMS**

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**Transfers/schedule changes** granted space permitting with a \$25 processing fee per transfer.

**Center Cancellations** – The Center reserves the right to cancel any session not meeting minimum enrollments, in such a case full refunds will be issued less any applied discounts.

**Last Minute Registrations** - Registrations received later than the Thursday before the designated camp week and/or the morning of camp will incur a \$15 admin fee.

### **What are the dates of your summer camp?**

Our Summer Youth Arts Camp programs will be held for 9 weeks from Monday, June 4 – Friday, August 10. There will be no camp the week of July 2-6 due to July 4<sup>th</sup> holiday.

### **Where is the camp held?**

Camp programs are held in the main building of the Carrollwood Cultural Center, 4537 Lowell Rd, Tampa Fl. Children ages 4-5 have their own dedicated classroom and secure outside play area designed just for them. Campers ages 6-12 rotate activities throughout the building in the art room, dance studio, music lab and main theatre, as well as in the outdoor, shaded yard adjacent to the center.

### **What ages can participate in summer camp?**

We offer camp programs for ages 4 – 12.

Children 4 years old must be fully able to toilet without assistance.

12 year olds should be entering 7<sup>th</sup> grade in the fall.

### **How are groups divided and how many will be in each group?**

- Campers are grouped according to age.
- Age 4-5 is limited to 20 campers with 1-2 lead teachers and 2-3 camp crew assistants.
- Age 6-12 are divided into 2 appropriate age groups with 20 per group, with 1 lead teacher and 1-3 camp crew assistants.

### **What will my child do during summer camp?**

**Ages 4-5** will experience age appropriate arts activities that stimulate their creativity including drawing, painting, arts and crafts, music, dramatic play, song and dance and other activities that relate to our fun weekly camp themes.

**Ages 6-12** will rotate between art activities including Music, Theatre, Visual Art and Dance/Movement that tie in to our fun weekly themes. Afternoon Specials will include additional activities and they will learn material to perform for family and friends in the camp *Show & Share Performance* each Friday afternoon.

- **Dress Up Thursdays** campers can dress as their favorite princess, knight, super hero, alien, etc...to go along with the theme of the week.
- **Fun Fridays** include a visit from KONA ICE of Tampa Bay
- **Show and Share!** - every Friday starting at 3:45 campers will show off their new skills and perform skits, music, songs and dances etc for each other, friends and family.

### **Why do you have weekly themes?**

Themes provide a jumping off point for our faculty as they plan the summer activities and provide an overall focus to the week's experience. The campers enjoy the different themes and fun activities that go along with them.

### **Are there breaks during the day?**

Yes, there is a 15 minute break between activities each morning and afternoon for a quick snack, water, and bathroom break. After lunch, campers have outside recess (weather permitting) for 30 minutes each day.

### **When and where do we drop off/pick up our child each day?**

- Camper check-in is located in the front lobby of our main building.
- A parent, or other authorized adult, must come inside to sign-in AND sign-out the child each morning and afternoon. **Anyone is allowed to pick up camper must be listed on the pick-up list.**
- Proper ID is required before a camper is released at the end of the day. Morning sign-in is between 8:45-9am for all campers, sign-out is 3:45-4pm. *Unless previous arrangements have been made for early sign-out, we request parents follow the daily schedule to allow students full participation in creative times.*

### **Do you have Early Drop Off or Late Pick-up?**

Yes, we offer FREE Early Drop Off and Late Pick-up until 5:30.

Doors open for Early Drop Off at 8:00am.

Campers must be signed out no later than 5:30pm, after 5:30pm pick-ups will \$2 per minute late fee.

### **How should my child dress for camp?**

Dress comfortably and dress for mess– jeans, shorts, t-shirts are perfect!

Closed toe shoes are required.

PLEASE No flip flops, roller shoes or high heel shoes allowed.

Legging or bike shorts must be worn under dresses for activities.

### **Can I request my child be put in the same group as a friend?**

Certainly, let us know at time of registration and we will do our best to accommodate your request. *Note: Requests for an older child to be with a younger child will be honored only with the older child in with the younger group.*

### **What should my child bring?**

- Campers will need to bring a lunch (with utensils if needed) and 2 snacks each day; we suggest an extra snack if child is staying for aftercare.
- We suggest campers age 4&5 to bring a change of clothes in their backpack and comfort object for quiet time (blanket, stuffed animal for example).
- Please label all backpacks, lunch bags with child's name.
- We are unable to microwave, refrigerate or heat food for campers.
- Sunscreen for outdoor play times; we will only apply with parent permission.
- Necessary medications labeled with camper name, dosage info, doctor – a medical waiver /information form must be on file with permission to administer.

### **What should my child NOT bring to camp?**

Campers should not bring valuables, electronics, sharp objects, or other items that are not needed for camp activities. If you want your child to bring a cell phone, it must be checked in the main office at the beginning of the day. It will be returned at the end of the day when the parent signs the camper out. Cell phones are not to be used during camp activities. We are not responsible for lost or stolen items.

**What about child safety?**

Campers are supervised at all times throughout the building and outside. The play area for 4&5 year olds is enclosed and gated for security. We reserve the right to dismiss any camper whose behavior may be harmful to another camper. Faculty and Staff have undergone background checks prior to hiring. Camp crew volunteers have been interviewed and approved by their school guidance counselors and the Center's Volunteer Coordinator. The CCC Education Director and Volunteer Coordinator train and supervise Camp Crew to prepare them to assist all camp activities, sign-in and sign-out.

**What if my child is ill or becomes sick at camp?**

Keep your child home if a fever is present OR illness prevents your child from participating.

If your child becomes ill at camp, we will contact you or other authorized adult to sign the camper out. We do not provide child care for campers that are unable to participate in camp activities.

**What if my child needs to take medication during camp?**

When registering your camper, you will complete a medical questionnaire informing us of any allergies, conditions or medications. If your child needs to bring medication to camp it **MUST** be checked into the main office. It should be in a clear plastic baggy with child's name clearly marked and with complete dosage instructions. Camp staff will not administer any medication without a pre-signed authorization from the parent/guardian on file.

**Inclement Weather / Power Outage** - Camp is held rain or shine. In the event of Severe Weather, parents may elect to keep their camper home or sign-them out early. If a power outage occurs during the camp day, adequate time will be given for power to be restored before contacting parents for sign-outs. If there is no power before the day begins, we will do the best to notify all camp families. Acts beyond our control are not eligible for refunds, credits or make-ups.

**TOM JONES Tuition Assistance** – Financial assistance is available for summer camp tuition. Need-based scholarships are awarded for up to 2 weeks per child / family. The 2018 Scholarship Application, guidelines and deadline information is available on our website at [carrollwoodcenter.org](http://carrollwoodcenter.org).