

**Friends of Carrollwood Cultural Center  
Board Meeting  
September 20, 2017  
Carrollwood Cultural Center**

**Board Members Present:** Nancy Stearns, *President*, Bill DeMare, *Vice President*, Alan Preston, *Treasurer*, Neil Smith, and Evelyn Bless, *Secretary*

**Board Members Absent:** Susan Baxter Gibson, Craig Nowicke

**Staff Members Present:** Paul Berg

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Call to order, quorum present, at 4:00p.m. by Nancy Stearns, President.

**Public comment:** none

**1. Adoption of Agenda:**

**Motion:** Bill DeMare

**Second:** Neill Smith

**Motion passed:**5-0

**2. Consent Agenda approval with changes to minutes:**

Board Minutes-Aug.

Committee minutes:

July Final Governance, August Metrics Report

**Motion:** Neil Smith

**Second:** Alan Preston

**Motion Passed:**5-0

- 3. Executive director's Report:** Paul Berg reported that there is a new person in charge of the Parks and Rec. Dept. Nancy Kirkpatrick will be leaving the center for a full time art teaching job.. The center lost revenue from cancellation of the Saturday market. Bill suggested reviewing one part of the policy book at each board meeting. Bill suggested that Paul establish a hot line to inform the board when there is damage from something like a hurricane that might affect the center.
- 4. Strategic Planning:** Paul Berg reported that the center is gathering data for Susan Baxter Gibson to analyze. There was a meeting scheduled Oct.21 from 3 to 5 at Craig's for the board to review mission statements, etc., but Bill will be gone, and Alan can't attend. Paul will check with Craig about scheduling the meeting on a Thursday night instead of the weekend.
- 5. Finance Update:** Alan Preston gave an audit update. The fee that we were charged was not considered high because the document was more than a "compilation". Alan will follow up with the auditors. The next fiscal year starts on Oct. 1. The center is going to use pretty much the same budget going forward with some adjustments. Current financial status is positive.
- 6. Carrollwood Park Conservancy Update:** Bill DeMare reported that there was a meeting Oct. 1, 2018, is set for ribbon cutting. Bill listed the parts that are going to be included. There will be a bandstand. There will be a large green space to be utilized in different ways. Everything will be

electronically controlled: gates, bathroom access. There will be an entrance from Dellwood and also West Village Drive but you can't cut through the park. The Sheriff's dept. said that they don't need a substation in this area, but they could use a building for a gym for police officers. The management issue for the park has not been answered yet. There will be no charge for parking. The county has come to an agreement to lease the land instead of purchasing it., which saves 1 ½ million dollars.

**7. Unfinished Business:** none

**8. New Business:** Christmas Party Dec. 3, 2017, at Nancy Stearns' house. She will provide bar, and each board member will bring something to eat. Time: 5 till---

Board tree? Nancy asked board what they wanted to do. She suggested a donation of \$10 from each member to be collected next month and she will get the ornaments.

**9. Adjournment: 5:05pm**

Submitted by:

Linda Delapenha

Recording Secretary