

From: Evelyn Bless [ebless@tampabay.rr.com]

Sent: Tuesday, September 14, 2010 5:49 PM

To: 'Nancy Stearns'; 'Ron Manning'; 'Nancy Manning'; 'Sandra Harrington'; sandra.harrington@carrollwoodcenter.org; 'Dale A. Nederhoff'; 'wayne schucker'; 'Elizabeth Jae'; 'Bob Kerns'

Cc: 'Evelyn Bless'

Subject: Nomination committee minutes 9/14

Minutes of Nomination Committee, 9/14

Present: Nancy S., Evelyn, Paul, Ron, Wayne

Chair: Nancy S. Minutes: Evelyn

- **Minutes approved**, after brief discussion of whether to start bylaws revision on 9/21.
- **Dale's comments on the policy**, which he wants to place on the Board agenda for 9/21, were discussed and rejected by committee. Reasons: Executive Director needs to be part of committee and interviews, chair does not need to be specified (it is sometimes delegated to others), term limits for non-Board members do not need to be specified-- they are not specified in other committees either. Term limits for committee members as whole should be at higher level, in bylaws.
- There is no more pressing need than to expand the Board, which is down to 5 in the absence of Dale and his stand-in, Jon. This policy and the forms need to be passed. All Board members who are able need to attend 9/21 meeting--a quorum is 4. If a quorum is not present, there can be discussion but no vote.
- **Policy and forms were approved** with addition of one word, "leadership", in first sentence after "integrity" in the policy.
- **Submission of policy to Board:** Ev will change the word and send to Paul; Paul will send to Nancy, who will send package to Board members. Nancy will turn chairmanship over to Paul in Board meeting where this is discussed, so she can vote. She will explain to Board that this policy is a result of a collaboration of a wide range of people: Board members, non-Board member stakeholders and interested parties. Many people showed up at meetings because they were interested and contributed. The Board members were Mindy Ambler (initial chair), Nancy Stearns, Sandra Harrington and Dale. Nederhoff Dick Wolzman was at the first meeting. Non-board members were Ron and Nancy Manning, Libbie Jae, Evelyn Bless, Wayne Shucker, Bob Kerns. Paul Berg attended all meetings; Ken Tinkler attended one. The policy and forms have been through three careful drafts.

If we need to explain why we have rejected Dale's changes, Nancy will do so or if this is a conflict of interest, will ask Evelyn to do so. The Board may make minor changes in the meeting, then vote to approve. Or they may reject the whole thing.

The committee, if approved, has the following voting members: Nancy (chair), Sandra, Nancy Manning, Libbie Jae, Evelyn Bless. We are down one Board member because of Mindy's resignation. Nancy will ask if anyone on the Board wants to join the committee.

- **After approval:** If the policy and forms are approved, the next day, a press release will go out, we will post on website and eblast, and we will send to Hillsborough Arts Council and other organizations. The policy, 4 legal documents, and online forms version of the Board Application and Commitment to Serve will be posted on our website. They also need to be available as printouts at the front desk. We need to ask other people that we know to post notice of this.
- **Potential Board candidates:** we threw out names of people of interest. Paul and or Nancy should contact these people to see if they wish to apply.
 - Rich Reidy (although he demurred that he's of more use where he is)
 - A person from Parks and Recreation
 - Dr. Barry Shapiro
 - Paul Sterzinger (not till end December)

- Tom Adderhold, President of Keystone Civic Assoc
 - Someone on Arts Council
 - Talk to Superintendent of Hillsb. County Schools--she, her recommendation, or someone like Director of Music for County Schools
 - Contact Music department of USF (Nancy)
 - Jan McCarthy
 - Midge Glazer
 - Irene Rubenstein
 - Art department at USF, UT
 - Victor Crist? Pam Iorio? Linda Saul-Sena?
 - Nancy Gordon
 - Jacquelyn Ferriggio, St. Joseph's Hospital
 - Dr. Eric Fazio
 - T. Hunter Newsom
 - Lois Kessler
 - Someone with name recognition (wow factor). Could have an honorary Board, where you never have to show up at a meeting but it looks good for you (and the Center). We would do a sheet, here's what we're expecting/benefits to you... think big names. One of the Bucs owners (Glazers). Don Pippin.
 - **Grass roots:** Finding Board members should be a grass roots effort. All Board members and stakeholders should spread the word and think about whether they know anyone who would be good. We want to throw a wide net and bring in diverse experiences and talents. There may be Center members who apply who turn out to be terrific potential candidates.
 - **Packet for new Board members:** we need to put together a package--give them a binder--that includes the documents, responsibilities, other things to fill out or be aware of. Highlight important parts. Include start date, term limit.
 - **Who is keeping track of term limits?** This hasn't been enforced. The Board needs to charge someone (the Secretary?) with responsibility for knowing when each person started and when their term ends, so we know when terms are up.
 - **Next committee meeting:** 1) decide on who will do the outreach--contact these and other potential candidates. 2) develop list of standard questions so interviews, which will be conducted by different groups, will be consistent. 3) start on the bylaws. These are also very pressing, and will be a huge task. This all depends on whether policy is approved. Plans may change if Board refuses the policy.
- Next meeting is **Thursday, 9/30, 1 pm.**