

Friends of Carrollwood Cultural Center
Board Meeting
June 22, 2010

Meeting called to order by President, Jim Carver at 7:06 p.m. He thanked guests for their support. Invitation issued to any guests wishing to speak. As agendas were not available to the audience, Mr. Carver read the meeting agenda to them.

At this time the following guests spoke:

Midge Glazer expressed her belief that the CCC is a "jewel" and her desire that the board, staff and volunteers come together in cooperative effort.

Frank LaRosa commented upon budgeting process, offered suggestions for cutting costs.

Evelyn Bless spoke on behalf of the Stakeholders Advisory Group, sharing their idea that financial reports be made more easily read and understood by board and public alike.

Itzy Friedman urged all to support and work to make "Music Man" successful.

Ron Manning spoke to financial situation, and wondered why the dire state of the center's finances is just coming to light.

Sandra Lohden asked for the board's ideas re improving revenue.

Carolyn Friedman recalled attending a wedding at the center, and how much she enjoyed it.

Kendra Langlie expressed her satisfaction with the summer camps, and inquired about the Status of the Strategic Plan.

Mary Ann Bitner, center art curator, talked about the arts program and urged all to work together to improve the artistic climate.

Dee Lehner had ideas for improving membership numbers and making the center successful.

Jim Carver thanked all for their thoughts, and began the regular agenda items. Motion made by Alan Preston, and seconded by Dawn Johnson to accept the agenda as printed. Motion approved.

Announcement was made of the resignation of board members Michael LaVoy and Lisa Smiler. Motion made by Alan Preston and seconded by Nancy Stearns to accept their resignations. Motion approved.

Consent agenda: Minutes of meetings of May 18 and May 25.

Executive Director's report

Committee reports

Strategic Plan report...grant of \$4300, if completed by end of 2010.

Motion made by John Miley and seconded by Alan to accept Consent agenda. Motion approved.

Treasurer's report was given by Alan Preston. Although reserves are low, and expenses exceed Profits, all is not gloom and doom. We need to watch expenses carefully. Be mindful that the County's contribution will be less down the road.

Discussion: Carver, "Do we need to approve the 2009 audit?" Preston, "No."

Miley: "When is the 990 report due?" Preston, "October 15."

Motion made by Dawn Johnson and seconded by Mindy Ambler to accept treasurer's report. Motion approved.

Sandra Harrington, Secretary spoke to the subject of how to properly collect and disperse minutes of board and committee meetings. Previously, someone has been paid to record and prepare minutes for distribution. The last person to do that has resigned. So, who has oversight over that matter...the Executive Director, the board President or Secretary?

Board attorney Ken Tinkler offered the opinion that minutes simply need to be basically documented. It's not important who does what, but that the job be done.

Although there is a line item in budget to pay for secretarial duties, it is felt by many that, in light of budgetary limitations, we ask for someone among the volunteers/stakeholders to take on the responsibility. Mindy Ambler suggested that there be an alternate besides the regular volunteer, to assure that minutes are always covered.

Nancy Stearns asked whose responsibility it is to give public notice of meetings.

John Miley then asked if Sunshine Laws apply to committee meetings, too.

Mr. Tinkler answered that the Sunshine Laws require that committees' meetings be noticed, and minutes kept.

John Miley then asked who manages these administrative duties.

Alan Preston related how the finance committee handles minutes. But Preston didn't know who files the minutes in permanent documents storage.

Miley asked Preston if he can provide minutes of past finance committee meetings at the next meeting.

Re:noticing meetings. Dawn Johnson said it makes sense, if meeting times are standard, to just issue memo of standard times for notice.

Miley again asked for finance committee meeting minutes at the next board meeting.

Stearns asked who is responsible to store the minutes.

Harrington believes that the Executive Director should be responsible for noticing all meetings, of the board and of the committees, as he sits on all. Ambler agrees.

Sandra Harrington then moved and Mindy Ambler seconded to the effect that the Executive Director will be responsible for noticing meetings, and for filing away the minutes provided to him by the Chairmen of each committee Motion carried.

The next agenda item was the Executive Director's report. He reported great success with summer camps. He announced that the County has agreed to be more prompt with payments. He then submits his budget.

Dawn Johnson moved and Mindy Ambler seconded that Paul Berg's budget be approved.

John Miley asked to present a substitute motion. Miley then presented graphs and charts which support a much more pessimistic outlook than Berg's. He then moved that \$150,000 be cut from the budget in the next year, in order to survive. Sandra Harrington seconded. Discussion followed, mainly consisting of the difficulty of cutting so much in expenses, without sacrificing the quality of programs. Some felt that surely there was middle ground, but no plan was offered.

Miley's substitute motion failed, 5 to 2, with one abstention.

Vote was then called on Johnson's motion. Carried, 6 to 1, with one abstention.

The meeting was adjourned.