

## Governance Committee, May 5, Final minutes

Present: Neil Smith, Chris Hugues, Nancy Stearns, Nancy Manning, Evelyn Bless

Also present: Paul Berg

Chair: Nancy Stearns, minutes: Evelyn

Call to order 1:05.

Minutes for April: Evelyn will resurrect.

Handbook Policy Book update (Jan): reviewed sections.

- Discussed F-1, making each chair of Board committees a Board member. Need to decide on this.
- Separate policies from procedures.
- There is distinction between Board committees (concerned w oversight, long range planning) and Center committees (support the staff in programs). The Board committee, Programs/Development, is the umbrella under which the Center committees function and to which they report. The Center committees and their chairs are:
  - Chorus (TerryLaRosa)
  - MAS (Paul Berg)
  - Development (Rex Henderson)
  - Education (BethLaBaren-Root)
  - Facility (Rob Curry III)
  - Centerpieces (Evelyn Bless)
  - Authors corner (ElliaSliwiak)
  - Entertainment (RichardHaerther)

Policy/Procedure update (Nancy Manning): reviewed the policies she has updated. These will be submitted to Board. public communications, conflict of interest, record retention, salary advance, whistle blower.

Direction/guidelines for committees: Jan is doing as part of Handbook.

Self assessment form review: tabled to next meeting.

Adjourned: 2:40 pm.