

**Friends of Carrollwood Cultural Center
Board Meeting
May 17, 2017
Carrollwood Cultural Center**

Board Members Present: Bill DeMare, *Vice President*, Evelyn Bless, *Secretary*, Alan Preston, *Treasurer*, Susan Gibson, Nancy Stearns, *President*, Neil Smith, Brenda Heiss, Craig Nowicke

Board Members Absent: Frank Mazzie,

Staff Members Present: Paul Berg, *Director*

Call to order, quorum present, at 4:00p.m. by Nancy Stearns, President

Public comment: none

1. **Adoption of Agenda:** revised to include Mary Ann Bardi's resignation

Motion: Susan Gibson

Second: Alan Preston

Motion passed: 7-0

2. **Consent Agenda approval**
Board Minutes-April
Committee minutes:
April Final Governance, May MAS Theater Committee

Motion; Evelyn Bless

Second: Susan Gibson

Motion Passed: 8-0

3. **Executive Director's Report:** Paul Berg will be on ABC, "Saturday Morning" this Saturday at 9:00. Paul thanked Brenda Heiss for her work on the financials. Paul encouraged board members to share the information about possible funding cuts for all cultural organizations. He reported on the Arts Council that encouraged the center to write a MAS grant this year.

4. **Resignation of Diane Leeper, Mary Ann Bardi:** Nancy Stearns requested a motion to accept Diane's resignation.

Motion: Alan Preston

Second: Susan Gibson

Motion Passed: 8-0

Nancy read a letter from Mary Ann Bardi resigning from the board, and requested a motion to accept her resignation:

Motion: Alan Preston

Second: Susan Gibson

Motion Passed: 8-0

Bill DeMare offered to represent Phase II as a member the board.

5. **Executive Director Review:** Nancy Stearns reported on the meeting that was held. Craig Nowicke explained how the group operated and the results that were compiled. The board identified more opportunities for Paul to become the public face of the center. If goals are set by Paul and his

staff, financial incentives could be offered for goals that are met. The committee is recommending that the 3% raises requested for staff be approved by the board.

Motion: Craig moved that the board give the executive director a 3% raise and that Paul distribute the remainder to staff based on performance reviews.

Second: Bill DeMare

Motion Passed: 8-0

6. **Strategic Planning- SWOT Analysis:** Craig Nowicke reported that the scheduled meeting was not held. May 30 is the next meeting.at 4:00PM. Everyone is invited to attend.
7. **FinanceUpdate:** Allan Prestonreported that we have a strong position in cash reserves, and we are \$12,000 positive. Last year's financials are ready to go to the auditors.
8. **Carrollwood Park Conservancy Update:** Bill DeMare expressed concerns about the Parks and Recreation director who does not communicate well with us.The county administration is expecting less tax revenue and has frozen hiring and promotion which presents a problem inprojecting the future managementof the park.
9. **Unfinished Business:** none
10. **New Business:**none
11. **Adjournment:** 5:00

Submitted by:

Linda Delapenha

Recording Secretary