

5_1_2015 FINAL Governance Committee minutes

Present: Nancy Stearns, Nancy Manning, Chris Hugues, Sandra Harrington, Evelyn Bless

Absent: Libbie Jae

Also present: Paul Berg, John Miley

Call to order 1:05 p.m.

Chair: Nancy Stearns; minutes: Evelyn

Approval of April minutes. Motion: Evelyn. 2nd: Nancy Manning. Two minor changes to wording. Approved.

Brenda Heiss application to Board. Motion to approve: Sandra; 2nd: Nancy Manning. Approved to send her application for Director position to the full Board.

Agenda item, next Board meeting: vote on this.

Policy research: we reviewed several more policies and eliminated inconsistencies between them.

- **Agenda item, next Board meeting:** expanded duties of Board Secretary.
- Committee members: Important points that emerged: Committee members who are non-Board need:
 - 1) Sunshine training. They should all be invited to next Sunshine training.
 - 2) To sign the Conflict of Interest form.
- **Action item for Paul:** provide copies of this form for signing to next Programs meeting (for non-Board members) and three copies to next Governance meeting.

Tabled to next month:

- Jim Burge recognition
- ED performance review form
- Customer service statement additions

Adjourned 2:30 p.m.