

4_6_2017 FINAL Governance Committee meeting minutes

Present: Nancy Stearns, Jan McCarthy, Evelyn Bless, Chris Hugues, Neil Smith

Also present: Paul Berg

Absent: Nancy Manning

Call to order 1:09 pm

Chair: Nancy Stearns; minutes: Evelyn

Minutes from March: Motion to approve: Evelyn. Second: Chris. Approved unanimously.

BOD Self-assessment: We tabulated and reviewed results.

Action: Evelyn will document results, send to Paul for distribution to Board.

Policies Handbook: Tabled to next month.

Action: Evelyn will work with Nancy Manning to:

- 1) re-incorporate the outline numbering in simple way into headings for ease of finding information.
- 2) make the Handbook easier to read (revision markings interfere at present) .
- 3) incorporate Chris' comments.
- 4) send clean copy of Handbook to committee for review several days before next month's meeting.

Adjourned 3 pm.