

**Friends of Carrollwood Cultural Center  
Board Meeting  
April 16, 2014  
Carrollwood Cultural Center**

**Board Members Present:** Nancy Stearns, *President*; Evelyn Bless, *Vice President*; Alan Preston, *Treasurer*, Bill De Mare, Rex Henderson, Craig Nowicke

**Staff Present:** Paul Berg, *Executive Director*, Richard Haether, *Artistic Director*, Todd Dunkle, *Development Director*, Adrienne Hutelmyer, *Marketing Director*

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Call to order at 12:08p.m.

Public comment.

Jennifer Fritch introduces Sue Lang a private business owner that specializes in wedding planning.

1. Adoption of Agenda

**Motion** by Alan Preston

**Second:** Bill DeMare

**Discussion:** None.

**Motion Passed:** 8-0

2. Adoption of Consent Agenda

**Motion** by Alan Preston

**Second:** Bill DeMare

**Discussion:** Change 2013 to 2014, Remove AD report

Consent agenda consisted of:

Committee minutes for:

Governance, Board Workshop 3/27/14,

Programs/Events – no minutes due to no quorum,

Development

**Motion Passed:** 8-0

3. Acceptance of resignation of Kathy Sutton

**Discussion:** Evelyn Bless asked to pass along to Kathy the boards reluctance to accept her resignation and thank her for her service to the organization.

**Motion Passed:** 8-0

4. Artistic Director's Report

**Motion:** None

**Discussion:** Richard passed out his director's report. He explained that we have had to cancel several performances due to death and performers injuring themselves. While we have had to cancel the performances we are still ahead of budget expectations on income and under expectations on expenses.

5. Finance Report

**Motion:** None

**Discussion:** Finance reports were sent out earlier. For the year to date we are up approximately \$15,000. We will be using the same auditor as last year. Alan will be contacting him this week to get the process started.

**Motion Passed:**

6. Mission Statement

**Motion:** None

**Discussion:** Evelyn Bless brought up the possibility of changing the Center's mission statement. She feels that the current mission is long and unwieldy. A potential new statement was brought up. The statement is "The Carrollwood Cultural Center's mission is to build culture through community and community through culture. Vote tabled to give Board more time to think about the potential new statement.

7. ED Report

**Motion:** None

**Discussion:** Paul brought up the Power 2 Give Campaign and requested board members send out information to their contacts. The campaign currently sits at 27% of its total. As soon as he has volunteers available he will start painting the Studio building to match the visual look of the main building. The Studio will be painted white with green trim. When the County replaces the roof a green roof will be requested. Paul also requested that board members be thinking about names for the next Friendraiser which is in May.

8. Strategic Planning

**Motion:** None

**Discussion:** The next board strategic planning workshop will be May 2 at 1pm. The focus of the workshop will be vision and facilities. During the discussion, guest Sue Lang mentioned that she felt the Studio needed to be remodeled including a new kitchen, carpet, paint and chandeliers.

9. Unfinished Business

**Motion:** None

**Discussion:** Nancy and Paul will be meeting with Ken Tinkler to discuss the Management Agreement with the County before they schedule a meeting with Jack Carlisle. The meeting with Ken will be to clarify our understanding of the contract. Some of the items that need to be addressed are: what year of the contract are we in, how do we get facility carpet replaced and is that covered by the County, how do we renegotiate the revenue sharing clause in the contract, is it possible to sign a longer term MOU to avoid the delay is payment at the beginning of their fiscal year.

10. New Business

**Discussion:** None

11. Adjournment

**Motion:** Evelyn Bless

**2<sup>nd</sup>:** Alan Preston

The meeting adjourned at 1:17pm.

- Rex Henderson left at 1:00pm

- Bill DeMare left at 1:00pm

**Recording Secretary:** Paul Berg

**Approved:**