

**Friends of Carrollwood Cultural Center
Board Meeting
March 15, 2017
Carrollwood Cultural Center**

Board Members Present: Bill DeMare, *Vice President*, Evelyn Bless, *Secretary*, Alan Preston, *Treasurer*, Mary Ann Bardi, Susan Gibson, Nancy Stearns, *President*, Craig Nowicke

Board Members Absent: Diane Leeper, Neil Smith, Frank Mazzie, Brenda Heiss

Staff Members Present: Paul Berg, *Director*

Call to order, quorum present, at 4:00p.m. by Nancy Stearns, President

Public comment: none

1. Adoption of Agenda:

Motion: Evelyn Bless

Second: Mary Ann Bardi

Motion passed: 7-0

2. Consent Agenda approval

Board Minutes-January

2015/2016 Annual Meeting Minutes

Committee minutes:

February Governance Committee, March Governance Committee, March Strategic Planning

Motion; Evelyn Bless

Second: Mary Ann Bardi

Bill DeMare requested to have the Feb. Governance Committee meeting pulled because of an error in the minutes. Nancy agreed to have them removed from the agenda. The minutes need to be corrected and approved by the committee and then brought back to the board for approval.

Motion Passed with above mentioned minutes removed. 7-0

3. Renewal of Terms for Directors :

Nominated for Renewal:

Nancy Stearns

Bill DeMare

Evelyn Bless

Paul Berg explained that 3 directors are up for re-election.

Motion: Susan Gibson moved to reelect the three directors.

Second: Mary Ann Bardi

Motion Passed: 7-0

4. Executive Director's Report: Paul Berg reported that summer camp registration has begun. New ticketing procedures are being developed and should begin by the fall. Ticketing and

fund raising will be merged the same software program. A MAS show begins this weekend and is selling well. The house will seat 150 for this production.

5. **Sunshine Review:** Ken Tinkler, legal representative from Carrollton Fields, came to give a review to the board about the Florida Sunshine and Public Records Laws. During this presentation, the board was able to ask questions and get clarification on the sunshine laws and public records.
6. **Board Self-Assessment:** Nancy Stearns asked that board members complete and give their assessments to Paul by Apr. 1. Nancy also asked that the Executive Director Performance Review be returned to her by March 20. The ED committee consists of Nancy Stearns, Bill DeMare, and Craig Nowicke and will meet March 22 at 3:00 to do the ED review.
7. **Finance Update:** Allan Preston asked Paul to update the board.
8. **Carrollwood Park Conservancy Update:** Bill DeMare reported that the park will open in late summer or early fall. The county plans to decommission the park but not take it off line until after hurricane season. The landscape design is completed. The next meeting is scheduled for April 3, at 5:30. The sheriff's department has been requested to invite the community officers in order to answer questions about Carrollwood Village.
9. **Unfinished Business:** none
10. **New Business:** Paul set up a workshop time with Ken Tinkler to review the Management Agreement with the County on April 3 at 3:30. This workshop is open to the whole board, and Nancy urged all to attend.
11. **Adjournment: 5:45PM**

Submitted by:

Linda Delapenha

Recording Secretary