

**Friends of Carrollwood Cultural Center
Board /Annual Meeting
February 20, 2013
Carrollwood Cultural Center**

Board Members Present: Nancy Stearns, *President*; Evelyn Bless, *Vice President*; Jennifer Fitch, Sandra Harrington, Alan Preston, *Treasurer*, Kathy Sutton, *Secretary*

Board Members Absent: Tom Aderhold, John Miley, Paul Sterzinger

Staff Present: Paul Berg, *Executive Director*
Richard Haether, *Artistic Director*

Guest: Ken Tinkler

Call to order at 6:30 p.m.

No public comment.

1. Adoption of Consent Agenda

Motion by Alan Preston

Second: Kathy Sutton

Discussion: Change Minutes File Name from Board Annual Meeting to Board Meeting.

Motion Passed: 6-0

2. 2013 Budget Approval

Motion by Alan Preston

Second: Kathy Sutton

Discussion: None

Motion Passed: 6-0

3. Reconvene Board Meeting

Motion by Alan Preston

Second: Kathy Sutton

Discussion: Jennifer Fitch indicated that she was elected to the Board as a Director of Phase I commencing October 2013. Extensive discussions ensued regarding the landscaping of the Center and the replacement of the damaged Marquee. Ms. Fitch will contact John Riley and assist him on the Facilities Committee with grant writing and other initiatives. The Executive Director has taken photographs of the damaged Marquee and will send to the County as proof of the safety issues.

The new state of the art phone system is in place and operating well.

Motion Passed: None

The meeting adjourned at 6:46pm

ANNUAL MEETING

The meeting was called to order at 7:00pm

- Adoption of Consent Agenda

Motion by Evelyn Bless

Second: Kathy Sutton

Discussion: The Executive Director, Paul Berg, welcomed the audience to the 2nd Annual Meeting and recognized the Center's 5-year anniversary. He introduced the Board members in attendance as well as the staff members and communicated their areas of expertise. The Executive Director then provided a Power Point presentation, which was a recap of 2012 activities at the Center. He reiterated that although 2012 was a difficult year, the Center was focused on achieving its goal/mission.

Motion Passed: None

The President of the Board of FCCC, Nancy Stearns, indicated that the County had renewed the contract with the Center for an additional 5 years, which was a very positive sign. She spoke about her background and her commitment to the Center. She then introduced the Treasurer of the Board, Alan Preston.

The Treasurer of the Board indicated that he was also the Chair of the Finance Committee. He provided information about the Committee's goals and communicated that the Center was on an upward climb with a 2013 goal of having \$40,000 in reserve funds.

Since the Chair of the Facilities Committee, John Miley, was not present at the meeting, the Treasurer of the Board provided information about the Committee and its goal to provide landscaping and make the grounds more aesthetically pleasant. In addition, the Committee would focus on clearing and cleaning the pond.

The other Committees are: Governance Committee, chaired by Nancy Stearns. The responsibility of the committee is to provide the Board with policy recommendations; Development Committee chaired by Evelyn Bless whose primary focus will be on Philanthropic fundraising; Programs Committee, chaired by Kathy Sutton whose responsibility is to provide the Center with great programs and events while being an Ambassador for the Center.

The audience was encouraged to get more information about the various committees and consider being a part of the solution in making the Center a performance powerhouse for the community.

PUBLIC COMMENT

There were concerns regarding the timeline for a replacement of the damaged Marquee. The Executive Director assured the audience that this was being addressed with the County.

In addition, it was felt that the Annual meeting needed to be better communicated to members and the community. There should have been signs in the lobby as reminders for the upcoming meeting as well as mailings and e-blasts. A suggestion was made that the meeting date and time should have been included in the *Centerpieces* publication.

It was also felt that bios of staff members be included on the website as well as the various Committee descriptions and meeting information.

A member of the audience commented on the new street signs to the Center.

Before adjourning the meeting, an announcement was made to save the dates of 3/16-17 for "Arts in the Park".

- Adjournment of Meeting
Motion by Alan Preston
Second: Evelyn Bless
Motion Passed: None

The meeting adjourned at 7:50pm.

Recording Secretary: Janet Bucknor
Approved: