

## ***12\_04\_2014 FINAL Governance Committee minutes***

Present: Nancy Stearns, Nancy Manning, Libbie Jae, Sandra Harrington, Evelyn Bless, Midge Glazer

Also present; Paul Berg, Neil Smith

Chair: Nancy Stearns, minutes: Evelyn

Called to order 1:15 pm.

**Minutes from November:** motion to accept with name change 'Karen' to 'Brenda' : Evelyn. 2<sup>nd</sup>: Sandra. Accepted.

**Neil Smith application to Board of Directors:** motion to send to full Board: Sandra. 2<sup>nd</sup>: Libbie. Approved.

**Customer Service Policy.** Take up final next month. **Action items:**

Evelyn: incorporate final changes.

Paul: research and implement standard voicemail message stating that we will respond within one business day, we care, etc.

**Code of Conduct:** approved with removal of 'and approval,' add to package.

**Fiscal:** #12: changed to 12K.

**New Board Member Selection Policy:** tabled to next month,. How can we compress the process?

**ED Performance Review:** changed to match fiscal year. **Action:** Nancy Manning will send to Rex, Bill and Nancy by Monday; evaluation committee will discuss.

Adjourned 2:50 pm

**Next meeting: January 8, 1 pm**