

## **11\_6\_2014 final Governance Committee minutes**

Present: Nancy Stearns, Nancy Manning, Evelyn Bless, Sandra Harrington, Midge Glazer

Absent: Libbie Jae

Also present: Paul Berg

Chair: Nancy Stearns, minutes: Evelyn

Called to order 1:08

- **Adoption of September minutes:** Motion to adopt: Nancy Manning; second: Evelyn. Adopted.
- **Discussion of potential Board member**, Neil Smith. We reviewed his application and interviewed him. We invited him to join the Development Committee and visit all committees. Motion to move forward with the process of checking references: Nancy Manning. Second: Sandra Harrington. Adopted. Nancy Manning and Sandra will call references.
- Other potential Board candidates discussed. Paul to ask for paperwork from Brenda. Nancy M. to speak with Jim.
- **Policies:** review of Nancy Manning's list of and comments on previous Board policies.
  - Conflict of Interest: ok. Whistle Blower: ok. Were approved in September Board meeting.  
**Action item:** Evelyn will forward to Nancy M. materials from Sept and Oct Board meetings.
  - Records Retention: we will review next month.
  - Communications Policy and Code of conduct:  
**Action:** Evelyn will combine and bring next month.
  - Customer Service Policy:  
**Action:** Evelyn will incorporate changes and bring next month.
  - Commitment to Service: Specified "10 meetings" is in conflict now with changed number of Board meetings in Bylaws ("at least 6 times/year").  
**Action:** Nancy M. will get wording change for Board meetings and send note to Paul, asking him to post new wording online. Nancy M. will change wording in Commitment to be less specific.
- Adjourned 3:32 pm

**Next meeting: December 4, 2014**