

11_01_2012 FINAL Governance Committee minutes

Called to order: 1:15 p.m.

Present voting members: Nancy Stearns, Evelyn Bless, Nancy Manning, Libbie Jae

Absent voting members: Sandra Harrington, Bob Kerns

Also present: Paul Berg

Chair: Nancy S., minutes: Evelyn

Adoption of October 4 minutes: motion to approve: Evelyn, 2nd: Libbie. Approved.

Founders' recognition. Motion to 1) list names at annual meeting, in handout and presentation; 2) list names on programs next year throughout the year, as well as thank you to County for partnership and renewal of 5-year contract; 3) suggest an article in Centerpieces on Founders as part of or in addition to "Then and Now" article on how far we've come in 5 years. (classes, art, memberships, programs, etc.) April issue would be best. Motion: Nancy M. 2nd: Evelyn. Approved.

Board candidates: Ideal candidate would have stronger credentials in fundraising, since this needs to be emphasized more strongly, as well as interest in arts We should put notice in programs on page w Board names that we welcome your interest in becoming part of our Board. Also, we should ask interested people to work on a committee first so we can get to know them and they can see the kind of work involved.

Guest speakers on Board development: 11/28 Board meeting. We should invite all non-board committee members to this meeting, which will, instead of normal agenda, have speakers from the Leadership conference that Paul has been attending. In December we will have Phyllis Lubin, formerly with Nature Conservancy, to speak to us on fundraising strategies (per Dick Woltmann invitation).

Advisory Board draft: Motion to send Advisory Board Policy to Board for final approval as part of consent agenda (will be sent out in package to all Board members; we must remind them that it is part of the package). Motion: Nancy M. 2nd: Libbie. Approved.

Board accountability: How do we remind Board members of their commitment to service and hold them accountable? As a start, from now on:

- If Board member misses Board meeting and hasn't given excuse beforehand, Board President will call and ask, "Is everything ok? We missed you at the BOD meeting."
- If Board member or other voting member of a committee misses a meeting w/o excuse, committee chair will call or email and ask the same as a reminder.

Paul includes table listing who has attended events in his ED report to Board each month. This does not take more than a few minutes to tabulate, and is a way to remind

the Board to attend events. Board members make a difference; members notice their presence.

Discussion of what to do at 3-year point, when people come up for renewal. We need to thank everyone for their contributions (summing up details); we should do this in positive way; perhaps remind them of commitments.

Commitment to service: replace bullets with boxes that are to be checked. The checked boxes should represent specific commitments that are to be taken seriously. Possibly add fundraising goal. We started consolidation of items to make them easier to comprehend and follow. In January, pass this out again—2 copies each—ask Board members to sign one.

Action item: Nancy M. will produce new draft for next meeting.

Mentoring process: discussion abbreviated due to time. This is difficult because of Sunshine Law. Can use current committee non-Board members as mentors.

New Board Orientation. Discussion abbreviated due to time.

Action item: Nancy M. will rewrite for next meeting.

Next meeting: Dec. 6, 1 p.m.

Adjourned 3:05 p.m.