

October 4, 2012 Governance Committee Minutes

Present voting members: Nancy Stearns, Sandra Harrington, Libbie Jae, Nancy Manning

Absent voting members: Evelyn Bless, Bob Kerns

Also present: Paul Berg

Chair: Nancy S. Minutes: Nancy M.

Meeting was called to order at 1:05.

Minutes from 9/13/12 meeting: Libbie moved to accept, 2nd by Nancy M. Approved unanimously with 2 grammatical corrections – a mis-spelling corrected and a period added.

Founders recognition: Tabled as John Miley was not present.

Proposed Advisory Board process: Paul had talked to Ken Tinkler who felt it would be a conflict of interest for him to be on the Advisory Board (AB). There was discussion of the drafted AB policy. Many changes were discussed. Changes will be put into the draft to be presented at the next Governance committee meeting.

- The next 2 items refer to the Board-accepted working document entitled “Carrollwood Cultural Center 2 Year Strategic Plan 2012 - 2013”.

Business Priority #5, Goal: Evaluate organizational design and structure: Discussion was held on the Committee’s areas of responsibility. Two changes were made: to conduct staff review annually in January; and that this is the responsibility of the Executive Director, not the Governance Committee.

Business Priority #6, Evaluate Board of Directors design and structure: Paul has invited two outside consultants who will be coming to the October or November Board Meeting. They are George Baxter, co-founder of the Community Foundation of Tampa Bay and Mary Grace Duffy, program director for the Nonprofit CEO Leadership Program sponsored by donors of the Community Foundation of Tampa Bay and the Bank of America.

Discussion on objectives in this area included:

- Whether Board members should be required to attend a certain number of events per year. One event or class per quarter?
- We should review the Commitment to Service and Board orientation process.
- Any Board member mentoring process needs to be consistent with Florida Sunshine Law

Action Item: next month we will review the Commitment to Service.

Meeting was adjourned at 2:11. Next meeting will be Thursday, Nov. 1, 2012, at 1:00.