

**Friends of Carrollwood Cultural Center  
Board Meeting  
October 21, 2015  
Carrollwood Cultural Center**

**Board Members Present:** Nancy Stearns, *President*, Alan Preston, *Treasurer*, Bill DeMare, *Vice President*, Rex Henderson, Craig Nowicke, Neil Smith, Dan Saxe, Evelyn Bless, and Mary Ann Bardi.

**Board Members Absent:** Dr. David Rowlands, Sandra Harrington, Brenda Heiss

**Staff Members Present:** Paul Berg, *Director*; Richard Haerther, *Creative Director*

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Call to order at 12 p.m. by Nancy Stearns, President

**Public comment:** John Miley asked about the hedge that was badly damaged outside. Paul Berg said they don't know who did it but that it happened yesterday afternoon. A car from the road apparently crossed into the parking lot.

**1. Adoption of Agenda:**

**Motion:** by Alan Preston

**Second:** by Evelyn Bless

**Discussion:** Nancy Stearns added items to unfinished business and new business

**Motion passed:** 9-0

**2. Adoption of Consent Agenda:**

**September Board Minutes**

**Motion:** by Alan Preston

**Second:** by Evelyn Bless

Consent Agenda also consisted of

**Committee minutes:**

August Program/Development committee

ED Report

September Governance Committee

**Discussion.**

**Motion Passed:** 9-0

**3. ED Review:** Nancy Stearns referred to the ED review documents that Paul distributed with his monthly reports and the changes to the ED review committee procedures as set forth by the Governance Committee. Nancy reviewed the procedures that are to be followed and asked that the board complete the forms which are due by the next meeting.

**4. 2016 Budget:** Paul Berg reported that he sent out the first draft of the budget. It's going through the second round right now. The finance committee will do a review before it comes to the board. Bill DeMare suggested a special Finance committee meeting before we have the regularly scheduled meeting. Alan suggested Nov. 3 for the meeting at 11:30, and there was consensus. The official meeting is scheduled Nov. 17. The board discussed the types of programming provided by the center and the difference between community and features programming. This will be reflected in Paul's strategic plan that is presented to the board.

**5. Finance Update:** Alan Preston stated that Sept. 30 is the end of the fiscal year for CCC. The center showed a profit of about \$100,000, but after adjustments for expenses it will be \$88,000. Alan reviewed for the new board members how this affects the money we receive from the county. Bill DeMare explained that we are working on a modified accrual system, and adjustments are made at the end of the year. Alan reported that the cash balance is about \$11,000 currently but we haven't received the county funds yet. Dan Saxe asked about the contract with the county

regarding profit revenues. The board discussed the various implications of this and MOUS that are being used. John Miley asked if we had filed 990's for this fiscal year. Alan stated that they are due on Nov. 15. Alan moved that the board authorize and delegate the finance committee to exercise the approval for the board on the 990 forms to be submitted. Seconded by Bill DeMare. This was unanimously approved. Dan Saxe recommended that this action be put on the agenda of the next board meeting

6. **Dellwood Property Update:** Bill DeMare reported that nothing has actually happened yet. Monies have been approved, and everything is still on schedule. The county has set aside \$2.8 million dollars to purchase the land. By Dec. 2016 the plant will have been decommissioned and the land repurchased. Construction can begin at the end of 2016. In 2017, it is possible for part of the park to be opened to the public. The management of the park is still in question, and the Parks and Recreation Dept. considers this to be a community park. The parks department must partner with someone, but they haven't defined their position yet. John Miley reported about the last meeting of FONWRP. They did not decide about being a "committee" and continue to be an independent player. Bill explained about the piping project that is happening on Gunn Hwy. Bill reported about tours available of the facility which were listed in Paul's report. The board was invited, and he requested those interested to reply by email to FONWRP. Nancy requested Paul to forward the information to the board by email. About 20 acres of the facility will actually be available for the park. Some of the country retained land may be available for gravel parking.
7. **Unfinished Business:** Nancy Stearns talked about the Saturday market. The board has a table to disseminate information, but members have not been volunteering. It's preferable to have 2 people for each session, AM and PM. Bill explained what happens at the market when you work at the table.
8. **New Business:** Nancy Stearns mentioned "Things My Mother Taught Me" will be opening on Thursday at the center. Board members are asked to leave ornaments with Ruth for the Holiday Tree event. Paul Berg said that money raised from the Christmastrees is used for the tuition assistance program. Paul talked about Aaron's troop that is going to some assisted living places to entertain them. The center is asking for small gifts to be donated which will be left at the facilities. The response has been so good that the center is going to do this around Valentine's Day also. Nancy mentioned the holiday gathering with the board during the holidays, and offered to have it at her home again this year. She will hostess the cocktail party and provide the alcohol as a gift to board members. Each person is asked to provide an appetizer for the group. The date is for Dec. 6, at 5:00 at Nancy Stearns's house. Craig Nowicke thanked Richard for the set used on Oct. 17, for Shaun Hopper's concert, which he sponsored. The concert was sell out. The personal video that Shaun did was well received. Craig reminded everyone that they can invite friends on Facebook. Paul related that the instructors that used Facebook, have more interest in their classes. Nancy announced that on Oct, 30, the Northdale Park is having a Halloween event for people and pets at 7:00. Rex Henderson congratulated Craig Nowicke on Shaun's successful concert and on his performance on stage.
9. **Adjournment:** Adjourned at 1:21. Next meeting is Nov. 18. at 12:00.

Submitted by:

Linda Delapenha

Recording Secretary