

**Friends of Carrollwood Cultural Center  
Board Meeting  
January 22, 2014  
Carrollwood Cultural Center**

**Board Members Present:** Nancy Stearns, *President*; Evelyn Bless, *Vice President*; Kathy Sutton, *Secretary*, Jennifer Fitch, Sandra Harrington, Rex , Bill DeMare, Craig Nowicke

**Board Members Absent:** Alan Preston

**Staff Present:** Paul Berg, *Executive Director*

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Call to order at 7:00 p.m.

**Public Comment:**  
John Miley passed out financial chart.

1. Adoption of Agenda  
**Motion** by Bill DeMare  
**Second:** Evelyn Bless  
**Discussion:** Delete approval of January minutes  
**Motion Passed:** 8-0 “as corrected”
  
2. Adoption of Consent Agenda  
**Motion** by Evelyn Bless  
**Second:** Kathy Sutton  
**Discussion:** Add Rex to December Program Committee  
**Motion Passed:** 8-0 “as corrected”
  
3. Executive Directors Report  
**Discussion:**
  - 1) Gainor is retiring at the end of the year. We may wish to consider naming a gallery for her.
  - 2) Tiell is retiring at the end of the month.
  - 3) Signage design to be presented at HOA’s and county. Walgreens is willing to give us LED sign if approved on condition that some landscaping around them is changed and county is giving us \$5000 for a sign.**Motion** None  
**Second:**  
**Discussion:**  
**Motion Passed:**
  
4. Motion to change board meetings to noon on the third Wednesday beginning in March.  
**Motion** by Kathy Sutton  
**Second:** Evelyn Bless  
**Discussion:** Day and Time discussed.  
**Motion Passed:** 8-0

5. Governance Training  
There will be training sessions at noon on January 31, February 7, 14, 21, and 28.  
**Motion** None  
**Second:**  
**Discussion:**  
**Motion Passed:**
  
6. Treasurer's Report/Finance Committee Update
  - 1) Budget 2014 approved.  
**Motion** Bill DeMare  
**Second:** Sandra Harrington  
**Discussion:** We need better breakdown on events and programs.  
**Motion Passed:** 8-0
  - 2) There was a \$65,000 swing with things removed in 2013 due to loss of grants that had been approved, telephones out, etc. 80 % of income should be earned and 20% unearned.
  - 3) The LOC was paid in 2013 but we will need it again in 1<sup>st</sup> quarter 2014.
  - 4) We need to put out an RFP for auditor.  
**Motion** None  
**Second:**  
**Discussion:**  
**Motion Passed:**
  
7. Miscellaneous
  - 1) The February board meeting is the annual meeting.
  - 2) February 8<sup>th</sup> is party for volunteers 4pm
  - 3) April 25<sup>th</sup> is next Friendraiser 8-9am  
**Motion** None  
**Second:**  
**Discussion:**  
**Motion Passed:**
  
8. Motion to Adjourn Meeting—8:25p.m.  
**Motion** by Nancy Stearns  
**Second:** Evelyn Bless  
**Motion Passed:** 8-0

**Corresponding Secretary:** Kathy Sutton  
**Approved:**