

Friends of Carrollwood Cultural Center
Board of Directors Meeting
PROPOSED Minutes
January 19, 2011

Present:

NS – Nancy Stearns, President
DN – Dale Nederhoff
JM – John Miley
EB – Evelyn Bless
KS – Kathy Sutton
TA – Tom Aderhold
ED – Paul Berg, Executive Director

Absent: Dawn Johnson, Alan Preston, Jon Dyer

Guest: Ken Tinkler, Esq., Carlton Fields Acting secretary: Nancy Manning

Meeting called to order at 7:00, followed by the Pledge of Allegiance.

Public Comments

Libbie Jae – Asked Mr. Tinkler a question regarding the Sunshine Law and SAG members, to which he said he would answer after the meeting. She also suggested that the BOD consider changing the name of the CCC. Removing the “Carrollwood” from the name would be more geographically inclusive and may bring in more members. Some discussion among the Board members followed.

Nancy Manning – Thanked the teachers and directors involved with the Dec. 18, 2010 Winter Concert. Vicki Cuccia, Teil Rey Guilford, Betty Lee Rey, Mary Jo Hahn, and Chad Gordon of the Broadway Kids, Helen Michaelson of the New Horizons Band and the Community Band, and Mary Jo Hahn of the Community Chorus. She said the auditorium should have been standing room only, and those who were not there missed a great event. These performances epitomized the heart and soul of the Carrollwood Cultural Center.

Consent Agenda, including the minutes from the December 14, 2010 Board of Directors meeting. JM moved to accept, and TA seconded. Passed unanimously.

Election of Vice President. DN nominated JM as Board Vice-President. JM accepted. EB nominated KS, who accepted. TA nominated EB, who accepted. Written ballots were counted by the acting secretary who announced the results. 4 votes for Evelyn Bless, 2 votes for John Miley.

Financial Report was presented by Brenda Heiss. As of December 31, 2010, there was a net income of approximately \$11,500. The cash reserve is now about \$30,000, or ½ month, about half-way to the goal.

Restricted Gift. JM moved that the FCCC accept his donation of \$2500 as restricted income. \$1000 to go toward a plaque for qualifying donors; \$500 to go toward a Veterans' Day event; and \$1000 to go toward a memorial garden for veterans in the green space behind the building. EB seconded the motion. The discussion made clear that the \$1000 would only be enough to begin the planning and design of the garden, that it should be completed by restricted donations. The Board has to agree to create this new budget line item.

The motion passed unanimously. PB thanked JM for his donation.

Board Approval of Committees. TA made a motion, seconded by KS, to approve the three standing Board committees and their chairs. This passed unanimously. The three committees are: Development, Evelyn Bless, Chair; Nominations, Nancy Stearns, Chair; and Programs/Marketing, Kathy Sutton, Chair.

Proposed residency changes to Bylaws. NS said that she does not yet have an answer from Mark Thornton on this issue. Mark did say that the Center's alcohol policy remains the same.

John Miley paper. There was discussion of an article JM has written for the Village Views. He passed a copy to the BOD as a courtesy; he has already submitted it for publication. EB would like to edit it to be less wordy and to have a more positive tone. JM said he will look at her suggestions. There was much discussion as to the fact that the writings of Board members reflect on the FCCC and that there should be a balance between private and public responsibilities. DN said that the Board had previously instructed JM to route his writings through Paul Berg. TA said we all should have a heightened sensibility to the message, and we need to decide what we want to do in the future.

KS moved that anything a Board member wants to publish in writing should be shown to the Executive Director to review and respond in a timely manner. The writing must not be submitted until the ED responds. EB seconded the motion. Mr. Tinkler said this policy had been set previously. If the ED has a problem he needs to bring it up to the Board. As their employee, he cannot be in conflict with any one Board member.

The motion passed with five votes for it, with JM abstaining.

ED Report. One of our "home-grown" actors, Sebastian Hagelstein, is playing Winthrop in a national touring company production of the Music Man. The nearest to Tampa that this will be performed will be in Lakeland on Feb. 16. Many CCC members and friends plan to go, in fact they are renting a bus. Would the Board want to change their next meeting night in order to attend? They did not.

There has been a request to name the stage after Mary Ann Scialdo. Her sister, Vicki Cuccia, was touched by this, and approves. DN moved to name the stage as a memorial to Mary Ann Scialdo. EB seconded the motion. EB said it is a beautiful gesture, and suggested that a dedication ceremony be held, perhaps the opening night of next summer's Broadway Kids production. The motion passed unanimously.

PB next presented the new Board Orientation Procedure.

- a) The briefing by Mr. Tinkler on the Florida Sunshine Law was scheduled for the April 20, 2011 BOD meeting. NS asked all committee chairs to notify their members to make sure they will attend.
- b) PB will send out the CCC email instructions to all, including the non-board committee members.
- c) The Spotlight Tour and introduction to staff members for new BOD members will be on February 21. Attendees should include Dawn, Evelyn, Kathy, Tom, and Jon D. They should arrive early in order to meet the staff. NS invited DN to attend as well.
- d) PB will send out invitations to Board members to observe a class and to serve on Board committees.

EB asked PB to place the orientation policy on-line and to maintain a copy of it in the archives. PB said that the BOD Secretary is the keeper of the records.

KS moved to accept the new Board Orientation Policy, TA seconded the motion. JM complemented Adrienne Hutelmyer on the new Course Catalog. The motion passed unanimously.

PB also commented that we are building the committees into working, not just reporting, committees. Todd Dunkle's new task force plan will be mobilizing volunteers.

He said that we have got to get the Strategic Plan done this year. We need to build momentum, and we need this before our County review. Today we spent two hours talking about our Mission and Vision. The Development Committee will be addressing the Strategic Plan. We may be able to get the \$7500 back from the Children's Board, the unused grant for Strategic Planning.

PB thanked every staff member for their dedication and hard work. It says a lot about how much they care about this organization by sticking with us through the past year.

The meeting was adjourned at 8:45.

Minutes respectfully submitted,

Nancy Manning