

**Friends of Carrollwood Cultural Center  
Board Meeting  
January 18, 2017  
Carrollwood Cultural Center**

**Board Members Present:** Bill DeMare, *Vice President*, Neil Smith, Evelyn Bless, *Secretary*, Alan Preston, *Treasurer*, Mary Ann Bardi, Frank Mazzie, Susan Gibson, Brenda Heiss, Nancy Stearns, *President*, Craig Nowicke

**Board Members Absent:** Diane Leeper

**Staff Members Present:** Paul Berg, *Director*

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Call to order, quorum present, at 4:00p.m. by Nancy Stearns, President

**Public comment:** none

**1. Adoption of Agenda:**

**Motion:** Alan Preston

**Second:** Neil Smith

**Motion passed:**10-0

- 2. Consent Agenda:** Items to be approved separately by request of the board members  
November Board Minutes  
Committee minutes: November Governance, Sept. MAS Strategic Planning Session Minutes

**Motion:** Bill DeMare moved to approve the Nov. Board Minutes with a note to mention that the annual meeting date was changed from what is written in the minutes.

**Second:**Alan Preston

**Motion passed:**10-0

**Motion:** to approve November. Governance by Neil Smith

**Second:** Mary Ann Bardi

**Motion Passed:** 10-0

**Motion:** to approve Sept. MAS Strategic Planning Session Minutes by Bill DeMare

**Second:** Alan Preston

**Motion Passed:** 10-1

- 3. Election of Officers:** Paul Berg explained the process used. The committee consisted of Diane Leeper and Neil Smith.

Nominated:

President

Nancy Stearns

Vice President

Bill DeMare

Secretary

Evelyn Bless

Treasurer

Alan Preston

**Motion to approve officers:** Neill Smith

**Second:**Mary Ann Bardi

**Motion Passed:** 10-1

4. **Executive Director's Report:** Paul Berg reported that the center started field trips today. The children ate lunch at the center at the picnic tables after the performance. Paul said he is continuing to try to update the box office software. He hopes that by the fall the new system will be available that will integrate the separate systems .Reserve seating would be possible. with new software. In the Ed. Report, instead of the annual meeting being in January, it will be held in February.
5. **Finance Update:** Alan Preston said that year to date the center is close to where we need to be in our budget. .We are behind in some areas of income, but some expenses have come down.  
**Dance Floor** -Paul explained that he can find the money to improve the dance floor used for the dance classes. There is a safety factor for the "seniors" who take advantage of the classes. The new floor will set on top of the current floor and will be black.  
**Motion:** Alan moved that the center enhance the floor in the dance studio for a cost of \$5000.  
**Second:** Neill Smith  
**Motion passed:** 10-0
6. **Development:** Paul Berg explained about the jazz festival last year that was so successful. This year the festival needs to be outside because of the high interest and large attendance. A ticketed event is not possible in the outside area therefore the center needs donations for this event. Neil Smith explained ways that people could suggest ideas for raising money without having to do it themselves if they are not comfortable. Nancy Stearns suggested that we ask for donations at Jazz With Jim. A significant amount of revenue will come from food vendors. Neil said that we should look for corporate sponsors. Todd Dunkle is the person in charge of raising money for this event.
7. **Annual Meeting Date/Time:** Nancy Stearns announced that it would be the third Wednesday, Feb.15 at 7:00. There would be a regular board meeting prior to the meeting if there is anything necessary to vote on. Paul discussed the process of the annual meeting.
8. **Carrollwood Park Conservancy Update:**Bill DeMare reported nothing is new; the next meeting is in February.
9. **Unfinished business: none**
10. **New Business:** Evelyn Bless reminded everyone that the board will have strategic planning sessions this year. Bill DeMare suggested a 5 year plan for facilities. Bill reported that the web site is not up to date. We are not following the sunshine rules if the board minutes are not published, and this opens the center up for law suits..Bill reported statistics for the traffic control service for which the three homeowners associations are paying.
11. **Adjournment:** Nancy adjourned the meeting at 5:30.

Submitted by:

Linda Delapenha

Recording Secretary