

Meeting called to order at 7PM, Thursday, January 13th by Brenda Heiss as Chairman Alan Preston was delayed in California. Members present were John Miley, Dale Nederhoff and Nancy Stearns. Also attending were Paul Berg, ED and Frank LaRosa, a center member.

After a brief review of the IRS Form 990 covering Not For Profit organizations, John Miley pointed out that there were 4 missing reports

1. Conflict of Interest, which may or may not have been approved by the Board, checking on the status via prior minutes
2. Whistle Blower
3. Document retention
4. Executive Compensation

These items to be addressed by the Finance Committee

Brenda gave a itemized review of the Balance sheet indicating that the financial condition was sound in that income met expenses. Dale indicated that as a Goal he would like to see at least half the budget as a cash reserve.

John Miley asked Paul to provide job description for the CCC staff as well as their pay schedules.

Nancy Stearns asked that Paul send a reminder to all Board members in January of their commitment to at least \$250.00 per year annual donation.

Meeting was adjourned at 8PM.